



LOS ANGELES DISTRICT TRAINING CENTER
Member of the Alliance for Ministry Training

CEM-2003 Introduction to Christian Educational Ministries
FALL 2006 - THREE SEMESTER HOURS CREDIT
SYLLABUS - KEEP THIS DOCUMENT FOR YOUR PORTFOLIO

COURSE PROFESSOR:

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Pastor of Northridge New Life Church of the Nazarene, 2000-Present.

CLASS LOCATION:

Northridge New Life Church of the Nazarene, 10650 Reseda Blvd, Northridge, CA 91326-3131

CLASS SCHEDULE:

Friday, **September 15**, 1:30 p.m. - 10:35 p.m.; Saturday, **September 16**, 8 a.m. - 6:05 p.m.
Friday, **September 29**, 1:30 p.m. - 10:35 p.m.; Saturday, **September 30**, 8 a.m. - 6:05 p.m.

REQUIRED COURSE TEXTBOOKS

1. Clark, Robert E., Lin Johnson, and Allyn K. Sloat, eds., *Christian Education: Foundations for the Future*. Chicago: Moody Press, 1991. ISBN: 0-8024-1647-0.
2. Sunday School Ministries Church of the Nazarene. *Sunday School Ministries Handbook 2005-2009*. Kansas City: Nazarene Publishing House. ISBN 083-412-2502.

RECOMMENDED READING

Anthony, Michael J. ed., *Introducing Christian Education: Foundations for the Twenty-first Century*. Grand Rapids: Baker Academic, 2001. ISBN: 0801022754

Balswick, Jack O, and Judith K. Balswick. *The Family: A Christian Perspective on the Contemporary Home*. Grand Rapids, MI: Baker, 1989. ISBN: 0801021855

Downs, Perry. *Teaching for Spiritual Growth*. Grand Rapids, MI: Zondervan, 1994. ISBN: 0310593700

Gangel, Kenneth O. and James C. Wilhoit. eds. *The Christian Educator's Handbook on Adult Education*. Grand Rapids, MI: Baker, 1993. ISBN: 0801021685

Hampton, Jim and Rick Edwards. eds., *Worship-Centered Teaching: Guiding Youth to Discover Their Identity in Christ*. Kansas City, MO: Beacon Hill Press of Kansas City, 2001. ISBN: 0834119013

Hendricks, Howard. *Teaching to Change Lives: Seven Proven Ways to Make Your Teaching Come Alive*. Sisters, OR: Multnomah Publishers, Inc., 1987. ISBN: 1-59052-138-2

Johnson, Talmadge & Stan Toler. *Rediscovering the Sunday School*. Kansas City: Beacon Hill Press of Kansas City, 2000, ISBN: 083-411-8696

Richards, Lawrence O. and Gary J. Bredfeldt. *Creative Bible Teaching*. Chicago: Moody, 1998. ISBN: 0802416446

Towns, Elmer L., and Stan Toler. *What Every Pastor Should Know About Sunday School*. Ventura, CA: Regal Books, . ISBN: 0-8307-2859-7

Additionally, a Bibliography of additional resource material on this subject is attached at the end of the syllabus for your use.

COURSE DESCRIPTION

A survey of the historical development and contemporary forms of Christian educational ministry programs.

COURSE OBJECTIVES

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to describe the stages of human development and to apply that knowledge in leading people to Christian maturity. (CP-19)
2. Ability to envision Christian education most appropriate for a local church and to assure the development and empowerment of those serving in it. (CP-20)
3. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)
4. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Christian Education)
5. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship for youth in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Youth)
6. Ability to develop and utilize existing ministry forms (such as Sunday school administration and oversight, teacher education, curriculum planning and assessment, small group facilitation and training, and family nurture and formation, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Christian Education)
7. Ability to develop and utilize existing ministry forms in youth ministry (such as small group facilitation, bible teaching, family nurture and formation, team development, camps and retreats, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Youth)
8. Ability to assess and implement emerging approaches to Christian education in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Christian Education)
9. Ability to assess and implement emerging approaches to youth ministry in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Youth)

ADDITIONAL OBJECTIVES:

1. To help the student understand the role of Christian education in fulfilling the mission of the church and develop a commitment to contribute to effective Christian educational ministries through his or her personal ministry.
2. To help the student understand the theoretical foundations of an effective educational ministry in the Christian faith and acquire the skill to apply sound theory to the development of educational programs in a local church.
3. To help the student become familiar with the wide variety of Christian educational programs that are available for use in the local church.
4. To help the student understand basic administrative principles associated with the leadership of Christian educational ministries and acquire the skill to apply those principles to the development of effective educational programs in a local church.
5. To help the student understand the role of the pastor as a leader/motivator of Christian Education within the local church.

COURSE ASSUMPTIONS:

As a part of the course offerings of the Alliance for Ministry Training of Nazarene Bible College, this class aligns with the mission of the college. Central to that mission is the preparation of adults for ministry -- usually first-time ministry. All course work, lectures, projects, etc., will focus on entry-level praxis of ministry. Although it is recognized that some students taking this course may have pastoral experience, others will not. Therefore, we will all start together at "ground zero." If some information seems overly simplistic for the experienced, your insights will assist others who are in the beginning stages of their learning curve.

COURSE PORTFOLIO:

Students are encouraged to build a portfolio of the handouts from the instructor and the classroom presentations by other students for future reference.

COURSE REQUIREMENTS

1. Class Attendance and participation in dialogue with classmates and the instructor – For the class to fulfill the requirements of the Alliance for Ministry training, it is necessary that class time not be reduced. No absences are allowed in this intensive two weekend course.

2. Reading Report/Insights – Read the assigned textbooks and submit reading report noting completion of each book (see Assignments - Course Grading Criteria for specific requirements).

3. Christian Educational Ministry Plan –Each student is to prepare a thorough Christian Educational Ministry Plan that can be used in local church ministry (see Assignments - Course Grading Criteria for specific requirements).

4. Christian School/Instructor Interview (or Home School Parent Interview) – Respond appropriately to questions and project assigned (see Assignments - Course Grading Criteria for specific requirements).

5. Personal Philosophy Paper - Designed to present your personal philosophy of Christian educational ministry, including definition of Christian education, mission and outcomes of an effective Christian educational ministry (see Assignments - Course Grading Criteria for specific requirements).

6. Final Test – A take home final exam will cover our reading, lectures, and class discussion. The exam will be composed of true/false, multiple-choice, and short-answer questions (see Assignments - Course Grading Criteria for specific requirements).

GRADING PROCEDURE

The basis of evaluation for the course assignments will be as follows:

Attendance, Dialogue, and Discussion.....	200 points	(20%)
Reading Reports/Insights.....	160 points	(16%)
Presentation of Christian Educational Ministry Plan	260 points	(26%)
Christian School/Instructor Interview	140 points	(14%)
Personal Philosophy Paper	140 points	(14%)
Final Test.....	<u>100 points</u>	<u>(10%)</u>
Total Possible Points	1,000 points	(100%)

The final grade will be determined on the basis of the following point scale:

A+ - 970 - 1000	C - 735 - 769
A - 935 - 969	C- - 701 - 734
A- - 901 - 934	D+ - 670 - 700
B+ - 870 - 900	D - 635 - 669
B - 835 - 869	D- - 601 - 634
B- - 801 - 834	F - 600 or below
C+ - 770 - 800	

ASSIGNMENTS - COURSE GRADING CRITERIA

Reading Report/Insights: Each student is to complete reading of the two required textbooks, and do reading reports that include insights from the material. A total of four reading reports are required. **One reading report** is required for Sunday School Ministries Church of the Nazarene. Sunday School Ministries Handbook 2005-2009. **Three reading reports are required for three of the five parts of Christian Education: Foundations for the Future**, including either Part 1: The Definitive Nature of CE; Part 2: The Teaching-Learning Process; Part 3: The Ministry Is to People; Part 4: The Church's Strategies for CE; or Part 5: The Church's Allies for CE.

The four reading reports must use the Reading Report/Insights Form (see end of syllabus) and be at least 120-160 words in length **with a statement that the student has read the entire textbook**. There is a total of 40 possible points for each reading report. Points will be awarded on the basis of thoughtful and reflective content, and a good summary of the thesis and principles learned in the text. At least five quotes should be included in the report. A student receiving 25 points will reflect the work of someone who has completed all the requirements of the assignment in a satisfactory manner. Points awarded between 30-35 points will reflect superior work and points awarded over 35 points will reflect exceptional work and extra effort. Students will have until October 15 to email the reading reports to Dr. Smith at chucks717@aol.com or FAX 818-368-3075. Late work will be received until October 31. A student will have up to 10 points deducted for any report that is turned in late, and up to 10 points for any report that does not meet the minimum length. Students are urged to download the electronic PDF version of the syllabus from the Los Angeles District Church Of The Nazarene Board Of Ministry website (http://www.northridgenaz.com/boardofministry/CEM-2003_Syllabus_F06.pdf) and use the electronic version of the reading report/insights form. There is a total of 160 possible points for the four reading reports.

Presentation of a Christian Educational Ministry Plan: Each student is to prepare a thorough Christian educational ministry plan for a specific people group that will be used in local church ministry. The plan should include needs assessment, philosophy, objectives, target cultural and age groups, specific weekly programs, curriculum, use of instructional media, long range planning (one year calendar), implementation and evaluation. This is to be an ongoing resource for ministry. Students are encouraged to use a word processor program to compose this assignment so future modifications can be made to the resource. Multi-media teaching resources are also encouraged for the class presentation. **The DUE DATE for this assignment is Saturday, September 30.** If the project is received late, the student will receive no more than 50% of the credit that would have otherwise been earned. Each student will make a presentation of his/her Christian Educational Ministry Plan to the class. Printed copies are to be distributed to all class members for discussion on that date. There is a total of 260 possible points for the presentation of the Christian educational ministry plan.

Christian School/Instructor Interview (or Home School Parent Interview): Select a Christian school administrator or instructor (or home school parent) and include their name and position, and by way of phone calls and personal interview, gather enough information to understand their choice of working in a Christian school environment or if a home school parent, to justify their choice for educating their child. Submit at least a 160 – 200 word response on your findings and analysis. Each student will make a presentation of this interview to the class. **You will earn a bonus of ten points if you personally make an onsite visit / tour of the Christian school.** The DUE DATE for this assignment is Saturday, September 30. If the project is received late, the student will receive no more than 50% of the credit that would have otherwise been earned. There is a total of 140 possible points for the Christian School/Instructor Interview (or Home School Parent Interview) report and classroom presentation.

Personal Philosophy Paper: Write a paper of 800 - 1200 words stating your personal philosophy of Christian educational ministry. The paper should contain the following three sections.

- a. **Definition:** Define what you believe Christian education means.
- b. **Mission:** What is the aim of Christian education? What role do you believe it fulfills in the local church? Why is it important to the effective ministry of the local church?
- c. **Outcomes:** What should be the primary outcomes of an effective Christian educational ministry in the church, in the lives of individual believers, and in the community? What will be the specific evidences that the Christian educational ministry is effectively fulfilling its purpose? What are the priority results Christian educational ministry ought to be trying to achieve?

Support your views in each section with Scripture and material from the course.

Students will have until October 15 to email the Personal Philosophy Paper to Dr. Smith at chucks717@aol.com or FAX 818-368-3075. Late work will be received until October 31. A student will have up to 10 points deducted for any personal theology paper that is turned in late, and up to 10 points for any summary that does not meet the minimum length. There is a total of 140 possible points for the Personal Philosophy paper.

Final Exam: Each student will take a final exam. The take home test will be distributed at the end of the last session. Students will have until October 15 to complete the test and FAX to Dr. Smith at 818-368-3075. It is vital that the student understand the importance of the timely return of the final exam. Exams returned after midnight of October 15 will receive no more than 50% of the credit that would have otherwise been earned. Depending on the lateness of the test the allowance may be less than 50%.

The exam will be composed of true/false, multiple-choice and essay questions. Up to 100 points may be earned on this test. The final test is with open book, class notes, etc. allowed. Any resources at the disposal of the student are allowed, other than help from any another individual.

BONUS CREDIT OPTION: You will earn a bonus of ten points if you personally make an onsite visit/tour of the Christian school in conjunction with your Christian School/Instructor Interview.

EXTRA CREDIT OPTION #1: Prepare and submit a 160 – 240 word summary of what you felt were the most important things you learned in this course. This should show thoughtful reflection of all the material covered over the course. Students will have until October 15 to email the summary to Dr. Smith at chucks717@aol.com or FAX 818-368-3075. This will have a possible value of 25 points. Again, this is an optional extra credit assignment and may not be turned in late.

EXTRA CREDIT OPTION #2: One reading report for **one of the five parts not previously reported on** from Christian Education: Foundations for the Future, including either Part 1: The Definitive Nature of CE; Part 2: The Teaching-Learning Process; Part 3: The Ministry Is to People; Part 4: The Church's Strategies for CE; or Part 5: The Church's Allies for CE.

The reading report must use the Reading Report/Insights Form (see end of syllabus) and be at least 120-160 words in length. There is a total of 40 possible points for the reading report. Points will be awarded on the basis of thoughtful and reflective content, and a good summary of the thesis and principles learned in the text. At least five quotes should be included in the report. A student receiving 25 points will reflect the work of someone who has completed all the requirements of the assignment in a satisfactory manner. Points awarded between 30-35 points will reflect superior work and points awarded over 35 points will reflect exceptional work and extra effort. Students will have until October 15 to email the reading reports to Dr. Smith at chucks717@aol.com or FAX 818-368-3075. Students are urged to download the electronic PDF version of the syllabus from the Los Angeles District Church Of The Nazarene Board Of Ministry website (http://www.northridgenaz.com/boardofministry/CEM-2003_Syllabus_F06.pdf) and use the electronic version of the reading report/insights form. Again, this is an optional extra credit assignment and may not be turned in late.

SPECIAL COURSE INSTRUCTIONS:

1. Assignments may be turned in early (that is prior to the due date). Assignments may also be turned in late for partial credit. Full credit will require correct grammar and accurate spelling. Turning assignments in “on time” is very important because the ability of other students to reflect upon your work and respond is dependent upon it.
2. Avoid the serious offense of plagiarism by simply referencing all quotes and ideas that come from any source other than you.
3. We understand that a spouse or friend may assist with a paper by proofreading it for grammar and content. However, to allow another party to virtually “do the assignment for you” is unacceptable.
4. The student is encouraged to “scan” read when needed. This does two things for you. It gives you a passing acquaintance with the material overall, and it helps you to decide which areas you need to focus on for a more detailed study effort.

REGULAR DUE DATES

Presentation of the Christian Educational Ministry Plan is due Saturday, September 30.

Christian School/Instructor Interview (or Home School Parent Interview) is due Saturday, September 30.

The four **Reading Reports** are due October 15, and will be received until October 31 (late).

The **Personal Philosophy Paper** is due October 15, and will be received until October 31 (late).

Extra Credit Assignments are due October 15, and will not be received late.

COURSE OUTLINE AND OVERVIEW

WEEKEND ONE

Welcome - get acquainted with each other and the syllabus.

1. Define Christian Education

Why is it important? What are the tasks and principles of CE? What are the Biblical Foundations? Exploration of the Historical Foundations.

2. Define Curriculum

What are the Five Components of Curriculum?
Elements of the Learning Environment.

3. Theoretical Foundations

Learning Theory - How People Learn, Levels of learning, Dale's Cone of Learning, Creative Ways To Teach Adults, Foundational Assumptions For Teaching Adults, Conditions For Effective Adult Learning, Jesus Way Of Teaching, The Role Of The Bible In Teaching, The Holy Spirit in Education.

- **Needs Analysis**
Effective preparation, the instructional design process, the curriculum design process; surveys, observations, interviews, focus groups, flexible purposing - a meshing of objectives, individual needs and scripture.
- **Determine Objectives**
What is an objective, their uses and types
- **Design Sessions**
Introduction, body, conclusion; designing a presentation

4. Methods

Involvement of learner.
Investigation of the advantages and disadvantages of the following methods:
Lectures, Presentations, Demonstrations, Case Studies, Instrumentation, Mind Pictures, Role Plays, Dramatization, Situation Games, Collaboration.

5. Develop Sessions (with media)

Putting it all together, effective classes, clear objectives, life relevance, varied methods, appropriate pace, conducive environment, classroom layout, progress toward objectives, effective preparation, write outline, produce visuals.

6. Ingredients for Great Presentations

Using humor, effective feedback, etc.

WEEKEND TWO

7. Why Evaluate?

What and how do you evaluate? Why do follow up?
Curriculum Evaluation Guide by Cook Communication Ministries.

8. Classroom Presentations (interspersed through the session)

9. The Secrets of Great Teachers

A Teacher is a facilitator of learning, a facilitator of change. Principles of leadership recruitment, equipping the educational staff, dynamics of small group ministry.

10. The Ministry Is To People

Infants and Preschoolers, Elementary-Age Children, Junior and Senior Highers.
Adults ministries: Young, Middle, & Senior Adults; Single Adults.
Exceptional Persons.
Ministering to Major Cultural Groups.

11. The Church's Strategies for Christian Education

Family ministry - building healthy families, spiritual formation in the home.
Issues for today: public schools, Christian schools and home schooling.
Parachurch organizations, resources and ministries.

12. The Christian School Teacher

Presentation of Christian School/Instructor Interviews and Home School Parent Interviews.
Discussion of the advantages of a Christian school, relationship with students and other issues, the personal financial commitment and why a Christian teacher does it.

13. Review and Evaluation

HELPFUL WEB SITES:

British Educational Communications and Technology Agency (BECTA),
<http://contentsearch.becta.org.uk/search/index.jsp>
Family Friendly Sites, www.familyfriendlysites.com
North American Professors of Christian Education, www.napce.org
Religious Education Association (REA), www.religiouseducation.net
Sunday School Ministries - Church of the Nazarene, www.nazarene.org/ssm
Thinking in Informal Education, www.infed.org/thinkers
Virtual Libraries, www.microsearchcorp.com <http://vlib.org>
Wesley Center for Applied Theology, <http://wesley.nnu.edu>

PARACHURCH EDUCATIONAL ORGANIZATIONS:

Church Sponsored Children and Youth Organizations:

Awana Clubs International, www.awana.org
Christian Service Brigade, www.csbministries.org
Pioneer Clubs, www.pioneerclubs.org
Word of Life Fellowship, Inc., www.wol.org

Youth Organizations That Serve As A Support Ministry To The Local Church:

Sonlife, www.sonlife.com
Youth Specialties Ministries, www.youthspecialties.com

Organizations Not Under Local Church Sponsorship

Campus Crusade for Christ, International, www.ccci.org
Child Evangelism Fellowship, Inc., www.cefonline.com
InterVarsity Christian Fellowship, www.intervarsity.org
The Navigators, www.navigators.org
Young Life, www.younglife.org
Youth For Christ/USA, www.yfc.org

BIBLIOGRAPHY

- Anthony Michael J. and Warren S. Benson. *Exploring the History and Philosophy of Christian Education*. Grand Rapids, MI: Kregel Publications, 2003. ISBN: 0-8254-2023-7
- Dean, Kenda Creasy, Chap Clark and Dave Rahn. *Starting Right: Thinking Theologically About Youth Ministry*. Grand Rapids: Youth Specialties Academic Press, Zondervan, 2000. ISBN: 0310234069
- Dunn, Richard and Mark Senter. *Reaching a Generation for Christ: A Comprehensive Guide to Youth Ministry*. Chicago: Moody Press, 1997. ISBN: 0802493483
- Eldridge, Daryl, ed. *The Teaching Ministry of the Church*. Nashville: Broadman & Holman, 1995. ISBN: 0805410872
- Fields, Doug. *Purpose Driven Youth Ministry*. Grand Rapids: Zondervan, 1998. ISBN: 0310212537
- Fields, Doug. *Your First Two Years in Youth Ministry*. Grand Rapids: Zondervan (Youth Specialties), 2002. ISBN: 031024045X
- Haystead, Wes and Sheryl Haystead. *How to Have a Great Sunday School*. Gospel Light, 2000. ISBN: 0-8307-1826-5
- LeFever, Marlene D. *Learning Styles: Reaching Everyone God Gave You to Teach*. David C. Cook, 2002. ISBN: 0781451175
- LeFever, Marlene D. *Creative Teaching Methods*. Cook Ministry Resources, 1996. ISBN: 0781452562
- Loder, James E. *The Logic Of The Spirit: Human Development In Theological Perspective*. San Francisco: Jossey-Bass Publishers, 1998. ISBN: 078790919X
- Pazmiño, Robert W. *Foundational Issues In Christian Education: An Introduction In Evangelical Perspective*. 2d ed., Grand Rapids, MI: Baker Books, 1997. ISBN: 0801021065
- Reed, James E. and Ronnie Prevost. *A History of Christian Education*. Nashville: Broadman & Holman, 1993. ISBN: 0805418679
- Senter, Mark H. ed. *Four Views of Youth Ministry and the Church*. Grand Rapids: Zondervan, 2001. ISBN: 0310234050
- Stonehouse, Catherine. *Joining Children On The Spiritual Journey: Nurturing A Life Of Faith*. Grand Rapids, MI: Baker Books. 1998. ISBN: 0801058074
- Yount, William R. *Called to Teach: An Introduction to the Ministry of Teaching*. Nashville: Broadman & Holman, 1999. ISBN: 0805411992
- Yount, William R. *Created to Learn: A Christian Teacher's Introduction to Educational Psychology*. Nashville: Broadman & Holman, 1996. ISBN: 0805412069

READING REPORT/INSIGHTS

Students Name _____ Date _____

Book Title _____ Author _____

Percentage of Book Read _____%

Thesis: (One Paragraph)

Principle #1 Learned: (One Paragraph on how this will help you in ministry)

Principle #2 Learned: (One Paragraph on how this will help you in ministry)

Quotes: (Give 5 quotes with page number)